

Minutes of the Technology Curriculum Committee

Tues. April 15, 2008

3pm – 5 pm

Present- Salah Khelfaoui, Larry Cohen, Rich Safier, Leah Gagnon, Victoria Hatem, Steve Correia, Diane Powers, Beryl Reid

Discussion on the following items:

When are “basic skills” in technology taught?

By the time a student enters high school they should be able:

Word processing formatting skills (fonts, spacing, tabs)

Bibliography citations – proper

Tables and figures

Browser skills (finding new tabs, etc.)

Discussion on implementing a course based on the
ICDL (International Computer Driver’s License)

Basic skills (level one cert) covered by end of elementary (gr 1 -5)

Gr. 6 -presentations, multi media etc.

Gr. 7-8, data base and spreadsheet

High School: by the time they enter high school they have been taught most of the ICDL

[Link here to see the actual syllabus of ICDL](#)

In high school, presentation and web design should be given on a more advanced level.

1. Basic Skills in Technology – delineate at which level skills will be taught –Beryl and Salah
2. Project Based – Integration of tech into curriculum – Diane, Marianne and Rich
3. Integration of technology into admin. and management.
4. Enabling teachers – professional dev. Integrating technology into instruction.
5. Tech administrative tools, used by teachers and administrators.

At conclusion of meeting, committee decided to report back, at the next meeting (according to designated names above) on the five basic goal areas (listed above)